

Cancellation Policy

1. Important!

You have to pay the **entire course fee**

- if you do not cancel in time
- if you do not show up on the first day of class

2. Written only!

If you want to cancel a course, please send us written note (for example an e-mail) containing the following information:

- your name
- your address
- your course
- 1st day of the course

AND

- „I want to cancel this course.“

3. Cancel in time!

If you cancel your course	you have to pay
until 10 days before the course starts	0,-
until 1 day before the course starts	30 % of the course fee
from the 1st day of the course	the entire course fee

If you do not cancel in time, you have to pay the entire course fee!